

BALFURD APPLICATION FOR EMPLOYMENT
An Equal Opportunity Employer*

PERSONAL INFORMATION

Please Print or Type

| | | | |
|--|--|---|--|
| Name (Last) (First) (Full Middle) | | | Social Security # |
| Current Address City State Zip Code | | | Phone Number |
| What Position Are you applying for? | | Date avail for employment? | E-Mail Address |
| Are you willing to relocate? Yes No | Are you willing to travel if required? Yes No | | Any Restrictions on hours, weekends, or overtime? If yes, explain. |
| Have you ever been employed by this Company of any of its subsidiaries before? Yes No | | Indicate location and dates of employment | |
| Can you, after employment, submit verification of your legal right to work in the United States? Yes No | | Have you ever been convicted of a felony? Yes No <i>Convictions will not automatically disqualify job candidates. The seriousness of the crime and the date of conviction will be considered.</i> | |

PERFORMANCE OF JOB FUNCTIONS

Are you able to perform all the functions of the job for which you are applying, with or without accommodation?
 Yes, without accommodation Yes, with accommodation No

If you indicated you can perform all the functions with an accommodation, please explain how you would perform the tasks and with what accommodations?

EDUCATION

| School Level | School Name & Address | No. of years attended | Did you graduate? | Course of Study |
|------------------------------------|-----------------------|-----------------------|-------------------|-----------------|
| High School | | | | |
| Vo-tech, Business or Trade School? | | | | |
| College | | | | |
| Graduate School? | | | | |

PERSONAL DRIVING RECORD

This section is to be completed ONLY if the operation of a motor vehicle will be required in the course of the applicant's employment.

| | | | |
|--|---|--|---------------|
| How long have you been a licensed driver? | D.L. # | Expires? | Issuing State |
| List any other state(s) in which you have had a driver's licenses(s) in the past: | | | |
| Within the last 5 years have you had any vehicle accidents? Yes No | Been convicted of reckless or drunken driving? Yes No If yes, give dates. | Been cited for moving violations? Yes No If yes, give dates. | |
| Has your driver's license ever been revoked or suspended? Yes No If yes, explain: | Is your driver's license restricted? Yes No If yes, explain: | | |

WORK HISTORY

Please list your work experience for the past 10 years beginning with you most recent job held. If you were self-employed, give firm name.

| Name and Address of Employer | Name of Last Supervisor | Employment Dates & Salary | |
|------------------------------|-------------------------|---------------------------|--|
| | | | |
| Telephone Contact: | | | |

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|--|
| Job Title: |
| Reason for Leaving: |
| Jobs held, duties performed, skills used or learned, advancements/promotions |

| Name and Address of Employer | Name of Last Supervisor | Employment Dates & Salary | |
|------------------------------|-------------------------|---------------------------|--|
| | | | |
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|--|
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MILITARY

| | | |
|--|---------|--------|
| Have you ever been in the Armed Forces? | ___ Yes | ___ No |
| Are you now a Member of the National Guards? | ___ Yes | ___ No |
| Specialty _____ | | |

**We are an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, color, gender, age, national origin or disability.*

Signature _____ **Date** _____

**I understand that falsification, deliberate omission, or misrepresentation of facts on this application will be grounds or considered just cause for dismissal at the discretion of the Company should I become an employee of Balfurd.*